

Resolution No.:	<u>15-1371</u>
Introduced:	<u>March 21, 2006</u>
Adopted:	<u>March 21, 2006</u>

**COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

SUBJECT: Approval of Executive Regulation 18-05AM, *Certification Standards for Training, Experience, and Credentialing Requirements*

Background

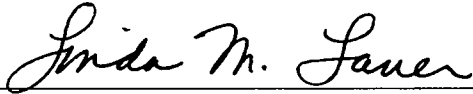
1. The Council received proposed Regulation 18-05, *Certification Standards for Training, Experience, and Credentialing Requirements*, on October 12, 2005.
2. The Council must review Regulation 18-05 under method (2) of Section 2A-15 of the County Code.
3. On December 6, 2005, the Council adopted Resolution 15-1238, extending the deadline for Council action on Regulation 18-05 to June 30, 2006.
3. The Public Safety Committee reviewed Regulation 18-05 on December 5, 2005, and January 26, 2006, and requested certain amendments. The Committee recommended approval with the requested amendments.
4. The Executive amended Regulation 18-05 as the Committee requested, and reissued and re-numbered it Executive Regulation 18-05AM to indicate that it was amended after transmittal to the Council.

Action

The County Council for Montgomery County, Maryland approves the following resolution:

Executive Regulation 18-05AM, *Certification Standards for Training, Experience, and Credentialing Requirements*, is approved.

This is a correct copy of Council action.



Linda M. Lauer, Clerk of the Council



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Subject Certification Standards for Training, Experience, and Credentialing Requirements	Number 18-05AM
Originating Department MONTGOMERY COUNTY FIRE AND RESCUE SERVICE	Effective Date March 21, 2006

CERTIFICATION STANDARDS FOR TRAINING, EXPERIENCE, AND CREDENTIALING REQUIREMENTS

Issued by: County Executive
Executive Regulation No. 18-05AM

Authority: Code Section 21-18

Supersedes: *Certification Standards for Training and Experience Requirements*,
Executive Regulation No. 2-98AMII

Council review: Method (2)

Register Vol. 22, Issue 7

Effective date: March 21, 2006

SUMMARY:

This Regulation supersedes the Fire and Rescue Commission's Executive Regulation 2-98AMII, *Certification Standards for Training and Experience Requirements*, is effective immediately for new fire and rescue personnel, and establishes an implementation timetable for application of certain training standards and experience requirements for existing emergency service providers. The Standards establish training requirements that must be met by all emergency service providers, both career and volunteer, and include eligibility requirements for the various officer ranks.

DEADLINE:

Montgomery County Register Comment: **July 31, 2005.**

BACKGROUND:

Training, experience, and credentialing standards are necessary to ensure that individuals who perform fire suppression, rescue, emergency medical service functions, and mitigate all-hazards incidents, including those involving chemical, biological, radiological, nuclear, and explosive (CBRNE) hazards, possess the requisite knowledge, skills, and abilities to safely and effectively perform those functions.

These training, experience, and credentialing standards are developed from applicable federal, State, regional, and local standards. This regulation generally amends previous versions of the rank structure, training, and experience requirements for firefighters and emergency



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medical service providers, and is consistent with the intent and organization of the *Integrated Emergency Command Structure*.

Sec. 1. **Purpose.** This Regulation adopts and implements training, experience, and credentialing certification standards, consistent with Montgomery County Code Section 21-18. These requirements apply to volunteer and career personnel engaging in the same operational duties. This Regulation will take effect immediately, to ensure that the new standards are met without adversely affecting the delivery of fire and rescue services.

Sec. 2. Definitions.

- a. **Active.** IECS-certified career or volunteer personnel serving in positions directly involved in: mitigating all-hazards and emergency incidents; and performing services that may include response to fires; rescue incidents; medical emergencies; including acts of terrorism and catastrophic events caused by weapons of mass destruction.
- b. **All-Hazards Incident.** Any event, whether natural or human-caused, that requires mitigation to: protect life, property, the environment, public health, or safety; and to minimize the disruption of government, social, or economic activities.
- c. **Basic Core Training Requirements.** Core requirements that are developed as minimum training requirements for participation in the IECS, that meet staffing needs for personnel assigned either to fire suppression units, or to EMS units. These basic core training requirements are indicated in Appendices A-1 for Firefighter/Rescuers, and A-2 for EMS Providers.
- d. **Career (employee).** A fire/rescue Merit System employee of Montgomery County, or an employee of a local fire and rescue department, who provides firefighting, rescue, or emergency medical service.
- e. **Certification.** Documented proof of an individual's knowledge, skills, and abilities (KSAs), and a determination of competency through a process identified by the Fire Chief, which may include testing, evaluation, or practical exercise components.
- f. **Certified Chief Officer.** An MCFRS officer who has met the training and experience



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requirements identified in this regulation and has been certified at the IECS rank of Battalion Chief or above by the Fire Chief or designee.

- g. **CBRNE**. The term of art abbreviation for chemical, biological, radiological, nuclear, and explosive hazards, any one or a combination of which are considered to be included in the term "weapons of mass destruction."
- h. **Competency Evaluation**. A process that evaluates an individual's knowledge, skills, and abilities within a particular rank. Competency evaluation may include a written or oral exam, an evaluation by skills demonstration, or tabletop exercise.
- i. **Credential/Credentialing**. A system of certifying personnel who are qualified to respond to all-hazards incidents locally, regionally, and nationally. This system will enable the development of local minimum standards and national standards for those personnel who are qualified to provide an intrastate and interstate application. For Certified Chief Officers, this process will include successful demonstration of required competencies.
- j. **Division Chief of Fire and Rescue Operations**. The Chief of the Division of Fire and Rescue Operations is a merit system position. The Division Chief must meet the requirements for chief officer adopted under Section 21-3(c) of the County Code. The Division Chief has operational authority over fire, rescue, and emergency medical services activities of the Fire and Rescue Service, including the local fire and rescue departments, as assigned by the Fire Chief. The Division Chief, subject to the authority of the Fire Chief, may take disciplinary action, including discharge, against any merit system employee in the Service, subject to applicable merit system regulations and collective bargaining agreements.
- k. **Division Chief of Volunteer Services**. The Chief of the Division of Volunteer Services is a non-merit position. The Division Chief must meet the requirements for chief officer adopted under Section 21-3(d) of the County Code, and must have experience as a chief, or assistant or deputy chief, in a volunteer fire and rescue organization in the County. The Division Chief must be given the same rank under the IECS as the Chief of the Division of Fire and Rescue Operations. Under the direction of the Fire Chief, he/she serves as the highest-ranking volunteer officer in the County, and coordinates the operations and administration of volunteer personnel and the local fire and rescue departments.



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- l. **EMS Provider.** A volunteer member of MCFRS who provides only emergency medical services.
- m. **Emergency Service Provider.** An individual who is accepted as a volunteer or career employee of the Montgomery County Fire and Rescue Service, and who is certified to perform firefighting, rescue, or emergency medical services.
- n. **Fire Chief.** The Fire Chief is appointed by the County Executive under Section 21-3 of the County Code, and serves as the Director of the Montgomery County Fire and Rescue Service.
- o. **Firefighter/Rescuer.** A career or volunteer member of MCFRS who provides firefighting, rescue, and emergency medical services.
- p. **FROMS.** Acronym for Fire and Rescue Occupational Medical Section.
- q. **IECS.** Abbreviation for *Integrated Emergency Command Structure*, the operational chain of command and rank structure that integrates all fire and rescue services personnel, both career and volunteer, who have met the applicable training, experience, certification, and credentialing requirements.
- r. **IECS-Certified.** Status indicating an individual's eligibility to serve at a specific rank level, as noted in Regulation No. 16-05AM, *Integrated Emergency Command Structure*, in accordance with these training and certification standards.
- s. **IFSAC.** Acronym for International Fire Service Accreditation Congress, the organization that adopted the professional qualification standards defining the knowledge and performance requirements for fire service personnel.
- t. **KSAs.** Abbreviation for Knowledge, Skills, and Abilities, a listing of the qualifications and personal attributes that are needed to qualify for a specific position.
- u. **Local Fire and Rescue Department (LFRD).** An individual fire or rescue squad corporation authorized by Section 21-5 of the County Code to provide fire and rescue services.



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- v. **MFSPQB**. Abbreviation for Maryland Fire Services Personnel Qualifications Board, the accreditation agency for fire service personnel in the State of Maryland.
- w. **Mobile Volunteer Corps**. A group of individuals who have been approved by the Chief, Division of Volunteer Services, and are available to provide volunteer, operational, administrative, or auxiliary services with MCFRS.
- x. **NBFSPQ**. Abbreviation for National Board on Fire Service Professional Qualifications, which uses the NFPA's professional qualifications standards to define the knowledge and performance requirements for fire service personnel.
- y. **Peer Evaluation**. A process by which an officer of equal or senior rank uses established benchmark criteria to evaluate another officer's or firefighter's performance during an emergency incident.
- z. **Personnel**. All active, IECS-certified firefighter/rescuer and emergency medical service providers, including volunteers and employees of the Local Fire and Rescue Departments, and County Merit System employees of the MCFRS.
- aa. **Provisional Period/Status**. The status of an MCFRS individual who is rated medically unacceptable by FROMS, or who is on a leave of absence from MCFRS, or has failed to recertify in his/her current MCFRS rank. This individual must not participate in IECS activities, except as approved by the Fire Chief.
- bb. **Training Officer**. The individual designated by the Fire Chief with the responsibility to train all operational personnel of the Montgomery County Fire and Rescue Service.
- cc. **Volunteer**. An individual who, without salary, performs firefighting, rescue, or emergency medical services with the MCFRS, as part of its Division of Volunteer Services.

Sec. 3. **Applicability**. This Regulation applies to all new, **provisional**, and **active firefighter/rescuer** and emergency medical services **personnel**, both career and **volunteer**, who provide **firefighter/rescuer** or emergency medical services.

Sec. 4. **Policy**. All **active firefighter/rescuer** and emergency medical services **personnel** must meet standards of training and experience to be eligible to serve in the Montgomery



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County Fire and Rescue Service and to participate in the **IECS**. Most training requirements may be met at the MCFRS Public Safety Training Academy (PSTA). However, MCFRS **personnel** may also take training from other agencies and organizations. For equivalency requirements for training acquired inside or outside Montgomery County, see Sec. 4. g., below. The training and experience requirements are defined and required by this Regulation, and are attached as Appendix A-1 for **Firefighter/Rescuers**, and Appendix A-2 for **EMS Providers**. An **LFRD** Chief may request the **Fire Chief** to list an individual as **IECS-certified** after the individual has completed the training and/or experience requirements for any stated rank or title.

- a. **Categories Established.** Two categories of MCFRS participation are established: **Firefighter/Rescuer (volunteer and career)**, and **EMS Provider (volunteer only)**.
- b. **Medical Acceptance.** Individuals who apply for **IECS certification** must meet the medical evaluation requirements established in Executive Regulation #01-05AM, *Medical Standards for Operational Members and Candidates of the Montgomery County Fire and Rescue Service*.
- c. **Entering MCFRS.** An individual must be 16 years of age to qualify to train at the Montgomery County Public Safety Training Academy, and may enter the Montgomery County Fire and Rescue Service in one of several ways, as indicated below.
 1. An individual may enter without any previous firefighting, rescue, or emergency medical service training or experience by making application to MCFRS.
 2. An individual may become a **volunteer** member of MCFRS by meeting the membership requirements of a specific **LFRD**, or the **Mobile Volunteer Corps**, by successfully completing a criminal records background check, and being rated medically acceptable by **FROMS** under Executive Regulation #01-05AM, *Medical Standards for Operational Members and Candidates of the Montgomery County Fire and Rescue Service*.
 3. An individual may have obtained previous **certified** equivalent training and experience, and may seek to enter from another jurisdiction.



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4. An individual may re-enter the MCFRS service delivery system following a leave of absence from **active IECS** participation, and will enter **Provisional Status**, pending reinstatement.

d. **Requirements for New Personnel.**

1. **Orientation Training.** All personnel who enter MCFRS must successfully complete an orientation training program. Orientation training is performance-based and not hour-specific, and must meet the performance criteria established by the **Fire Chief**. Components of the orientation training may be conducted in the fire/rescue station, on-line (web-based), and/or at the Public Safety Training Academy.
2. The **Fire Chief** or **LFRD** Chief must **certify** and record successful completion of the orientation training for new personnel.
3. **Personnel** in the **Firefighter/Rescuer** category who successfully complete the orientation training are considered **Firefighter/Rescuer** candidates/recruits until they have met the training and/or certification and age requirement for **Firefighter/Rescuer I**.
 - A. A **Firefighter/Rescuer** candidate/recruit may ride fire suppression apparatus as an observer, and may assist qualified **personnel** only if proper supervision is provided by a Unit Officer. A **Firefighter/Rescuer** candidate/recruit may enter Immediate Danger to Life or Health (IDLH) environments, burning buildings, participate in activities requiring advanced training, or be subjected to hazardous environments **only** during supervised training sessions.

A Firefighter/Rescuer candidate/recruit does NOT qualify as minimum staffing.
 - B. A **Firefighter/Rescuer** candidate/recruit who has completed the initial year of service, and has reached 17 years of age, begins to qualify for the *experience* criteria for promotion.



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4. **Personnel** in the **EMS Provider** category who successfully complete the orientation training are considered **EMS Provider** candidates/recruits until they have completed the training and/or certification and age requirement for **EMS Provider I**.

A. An **EMS Provider** candidate/recruit may ride apparatus as an observer, and may assist qualified **personnel only** if proper supervision is provided by a Unit Officer. An **EMS Provider** candidate/recruit may enter Immediate Danger to Life or Health (IDLH) environments, burning buildings, participate in activities requiring advanced training, or be subjected to hazardous environments only during supervised training sessions.

An **EMS Provider** candidate/recruit does **NOT** qualify as minimum staffing.

B. An **EMS Provider** candidate/recruit who has completed the initial year of service, and has reached 17 years of age, begins to qualify for the *experience* criteria for promotion.

e. **Basic Core Training Requirements.** To participate in the **IECS**, and to be eligible to meet minimum staffing requirements for fire suppression and EMS units, all **personnel** must successfully complete the **basic core training requirements**, subject to the Transitional Provisions in Sec. 5. c.

1. **Fire Suppression Units.** **Basic core training requirements** to staff fire suppression units include successful completion of all courses listed as **basic core training requirements** in Appendix A-1.
2. **EMS Units.** **Basic core training requirements** to staff EMS units include successful completion of all courses listed as **basic core training requirements** in Appendix A-2.
3. **EMT Requirement.** All **personnel** on the **IECS** list must maintain Maryland Emergency Medical Technician-Basic (EMT-B) **certification** once they have achieved EMT status, or after having completed the 2-year transitional period.



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f. **Experience Requirements.**

1. **Volunteer** fire and rescue **personnel** must meet the requirement for **certification** of **active** service (50 points) in accordance with the Montgomery County Length of Service Awards Program during a calendar year, to receive credit for that year's experience.
2. **Career** fire and rescue **personnel** must attain at least a satisfactory performance evaluation, to receive credit for one year's **active** experience.

g. **Equivalency Process.** **Personnel** who have acquired training inside or outside of Montgomery County, and/or experience from jurisdictions or agencies outside Montgomery County, may apply for equivalent training or experience and/or service time **certification**.

1. **Personnel** who enter MCFRS may request equivalency for experience and/or service time at similar ranks within the Montgomery County **IECS**. To request equivalency for experience and/or service time, **personnel** must complete and submit Appendix D, **Experience and/or Service Time Application**, with the specified supporting documentation, to the MCFRS **Training Officer**. The request must be accompanied by a description of the rank served in, and relevant information to enable a determination of activity level.
2. To request equivalency for training, **personnel** must complete and submit the **Non-Jurisdictional Course Equivalency Application** (Appendix C), with the specified supporting documentation, to the MCFRS **Training Officer**.
3. The MCFRS **Training Officer** must review all equivalency requests within 15 working days of their receipt. If the MCFRS **Training Officer** confirms that the documentation meets the requirements of the course, the equivalency is approved and an equivalency **certificate** is issued.
4. If the MCFRS **Training Officer** does not recommend approval of an equivalency request, the request must be forwarded to the PSTA Equivalency Committee for its review and recommendation.
5. The PSTA Equivalency Committee must approve or deny the request, and



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may recommend additional action that the applicant may take to obtain approval. The recommendation may include completing a segment of a specific course or the course testing process.

6. An individual who is denied equivalency for training courses, experience, and/or service time may appeal the decision of the Equivalency Committee to the **Fire Chief**.
 - A. The individual must submit all equivalency appeals to the **Fire Chief** on Appendix C, ***Non-Jurisdictional Course Equivalency Application***, or Appendix D, ***Experience and/or Service Time Equivalency Application***, as appropriate.
 - B. Requests must include all supporting documentation.
7. The **Fire Chief** may grant equivalency or an extension of service time experience, based on an individual's **KSAs**, as described in Section 4.g.1. of this Regulation, on a case-by-case basis. The **Fire Chief's** decision to grant or deny any request for equivalency or extension is final and may not be appealed.
8. **Personnel** who have obtained **IFSAC**, **NBFSPQ**, or **MFSPQB** certification may be **certified** by the **Training Officer** as having equivalent training.
9. Experience for **career** and **volunteer** fire and rescue **personnel** is twelve months of **active** service time to receive credit for one year of experience.
10. **Challenge Testing.** **Personnel** who successfully complete the challenge testing process offered through the **MFSPQB** or the **NBFSPQ** certification program may be required to complete jurisdictional-specific components of a given training course, as required by the **Training Officer**.
- h. **EMS Providers.** In-State **EMS** providers may qualify for charge status only when they are granted legal recognition or reciprocal **certification**, as established by the **MCFRS Training Officer** and the approval of their **LFRD** Chief.



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- i. **Requirements for Certified Chief Officers.** In addition to meeting the training and experience requirements in Appendix A-1 or A-2, a **Certified Chief Officer** must meet the program requirements of the MCFRS *Command Officer Professional Development and Improvement (COPDI) Policy*, and successfully complete an annual **Competency Evaluation** and an annual **Peer Evaluation** to maintain eligibility to participate in the **IECS** at the **Certified Chief Officer** level. The **Fire Chief** may place a **Certified Chief Officer** who fails to meet these requirements in **Provisional Status**.
- j. **Fire Chief's Implementation of Additional Training Requirements.** The **Fire Chief** may require additional training to comply with any new State or federal requirements applicable to MCFRS, or to meet immediate safety concerns and protect MCFRS **personnel**. Any new training requirements must be implemented by regulation. If immediate action is required, the **Fire Chief** may initially issue a General Order to field **personnel** requiring the new training. The General Order may remain in effect not longer than 90 days. The **Fire Chief** must issue regulations to implement the training before the General Order expires.
- k. **Promotions and Accrual of Experience for Promotion.** Progression in **IECS** rank must be incremental, without skipping a position. **Personnel** who request promotion must have obtained the necessary training and experience requirements listed between, and included in, their current rank and the **IECS** rank to which they are requesting promotion.. (Exception: Master **Firefighter/Rescuer** and Master **EMS Provider** are optional ranks.)
- l. **LFRD Requests for Temporary Promotions.** A temporary promotion, as requested by an **LFRD** Chief, must comply with all applicable Fire and Rescue Commission, MCFRS, Executive Regulations, and/or **LFRD** policies. The **Fire Chief** must prepare a Notice of Temporary Promotion and circulate it to the field, as required in Executive Regulation #16-05AM, *Integrated Emergency Command Structure*.
- m. **Promotion Eligibility.** As of the effective date of this Regulation, **personnel** are eligible for promotion to the highest rank as **certified** on the **IECS** list and/or the MCFRS Promotion Eligibility List, provided all **certification** requirements are maintained and current.
- n. **Recertification Requirements for MCFRS Personnel.** **Personnel** in all ranks from



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Firefighter/Rescuer I/EMS Provider I through **Chief** must complete the annual recertifications below, subject to the transitional provisions in Section 5.c.

1. Annual recertification requirements for all ranks from **Firefighter/Rescuer I/EMS Provider I** through **Chief** include:

- A. Air/Bloodborne Pathogens;
- B. CPR-Healthcare Provider;
- C. AED;
- D. Hazardous Materials Operations; and
- E. SCBA

2. **Personnel** who fail to maintain their **certifications** will be removed from the **IECS** list, placed in **Provisional Status**, and will no longer be **certified** in the **active** Service.

- o. **Certifications for Command Duties.** An individual in a rank that must assume command duties on the scene of an incident must successfully complete an annual **Competency Evaluation** to maintain **IECS** certification.

1. **Certified Chief Officers** must successfully complete an annual **Competency Evaluation** and **Peer Evaluation** to maintain **IECS** certification.
2. Unit Officers at the rank of **Firefighter/Rescuer III** and **Master Firefighter/Rescuer** must successfully complete an annual **Competency Evaluation** to maintain **IECS** certification, if operating in the officer position.
3. Unit Officers at the rank of **EMS Provider III** and **EMS Master Provider** must successfully complete an annual **Competency Evaluation** to maintain **IECS** certification, if operating in the officer position.
4. Lieutenants and Captains must successfully complete an annual **Competency Evaluation** and **Peer Evaluation** to maintain **IECS** certification.
5. The **Fire Chief** will determine the content of the **Competency Evaluation** and **Peer Evaluation** for each rank.



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6. The MCFRS **Training Officer** or designee will administer **Competency Evaluations** for annual command-level testing at the Command Development Center at the PSTA or other approved facilities.
7. An individual who fails to successfully complete a **Competency Evaluation** and/or **Peer Evaluation** will be placed in **Provisional Status** until the individual has successfully met the requirements.
8. All **Competency** and **Peer Evaluations** must be fair, objective, and performance based.
- p. **Credentialing.** When federal requirements are in place, **personnel** serving in the Montgomery County **IECS** will be **certified** and nationally **credentialed** at the highest level attained in each **IECS** rank. At that time, the **Fire Chief** will maintain a list of qualified **personnel** who are **certified** and **credentialed** to participate in the **IECS**. MCFRS **personnel** will be required to maintain **credentialing** ID cards, consistent with the annual **Competency Evaluation** process.
- q. **Documentation.** **Personnel** who request to participate in the Montgomery County **IECS** must provide documentation of their eligibility for **certification**, with the **Emergency Service Provider Certification** form (Appendix B). Documentation must include all required **certificates** or other records of successful completion of requirements, and/or other means of satisfying the training and experience requirements appropriate for the rank requested. The **Fire Chief** or designee must approve or disapprove the request within 14 calendar days of receipt.
- r. **Provisional Status.**
 1. An individual who intends to return to full **active** service from **Provisional Status** must become familiar with all new MCFRS policies, regulations, and protocols, and must successfully complete, subject to the Transitional Provisions in Sec. 5.c.:
 - A. all annual recertification requirements;
 - B. any requirements in Appendix A-1 or A-2, as applicable for the **IECS** rank they are re-entering in the **active** Service;



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- C. the current Maryland EMT-B;
- D. the SCBA fit test; and
- E. the medical evaluation requirements in Executive Regulation #01-05AM, *Medical Standards for Operational Members and Candidates of MCFRS*.

- 2. A **Certified Chief Officer** who is in **Provisional Status** must meet all of the above requirements, as well as COPDI requirements and **KSA** competencies for command officers, by successfully completing table top exercises and a written *Incident Command System* evaluation for **all-hazards incidents**, as described in Section 4.i. of this regulation.
- 3. The **Fire Chief's** designee must complete a review of individuals in **Provisional Status**. These individuals will be certified when they have met all the requirements for reinstatement, indicating they have satisfied the **IECS** requirements for the rank to which they have applied.

- s. **Restrictions while in Provisional Status.** An individual who is in **Provisional Status** is not **IECS-certified**, and is, therefore, non-operational. However, with the **Fire Chief's** approval, an individual in **Provisional Status** may provide restricted service on an incident scene. As determined by the **Fire Chief**, the individual may participate in limited response activity, pending completion/remediation of the individual's training or certification deficiencies. An individual in this category may be required to successfully complete a demonstration of competencies, as defined by the **Fire Chief**. ***An individual in Provisional Status is in non-operational status and does not meet minimum staffing requirements.*** An individual in **Provisional Status** must agree to the terms of, and execute, a memorandum of understanding or written agreement with the **Fire Chief**.

Sec. 5. Responsibilities.

- a. The **Fire Chief** must:

- 1. develop a list of all fire and rescue **personnel** in rank order, and **certify** qualified **personnel** who meet these training and experience standards to



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participate in the Montgomery County **IECS**;

2. ensure that the **Equivalency Committee** comprises a balanced representation of the **career** and **volunteer** components of the Montgomery County Fire and Rescue Service; and
 3. maintain a list of all qualified **personnel** who are **certified** and **credentialed** to participate in the **IECS**.
- b. MCFRS and the **LFRDs** must apply for training and experience **certification** for their respective employees and members, and forward the applications to the **Fire Chief**.
- c. **Implementation Requirements and Transitional Provisions.** All MCFRS **personnel** must meet the training and experience requirements in this Regulation, subject to the transitional provisions below.
1. All MCFRS **personnel** who were **IECS-certified** on or before the effective date of this Regulation must successfully complete new courses required by this Regulation within two years after the date the Public Safety Training Academy initially offers them.
 2. All **personnel** who were in the **Firefighter/Rescuer I** category on or before the effective date of this Regulation must complete the **basic core training requirements** identified in Appendix A-1 for **Firefighter/Rescuer I** within 2 years after the effective date.
 3. All **personnel** who were in the **EMS Provider I** category on or before the effective date of this Regulation must complete the **basic core training requirements** identified in Appendix A-2 for **EMS Provider I** within 2 years after the effective date.
 4. An active **Firefighter/Rescuer** or **EMS Provider** who was **IECS-certified** on or before the effective date of this Regulation must complete all the **basic core training requirements** within 2 years after the effective date.

Sec. 6. Implementation and Enforcement. The **Fire Chief** is the implementation and enforcement authority for all policies and regulations of the Montgomery County Fire and



MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

Subject Certification Standards for Training, Experience, and Credentialing Requirements	Number 18-05AM
Originating Department MONTGOMERY COUNTY FIRE AND RESCUE SERVICE	Effective Date

Rescue Service.

Sec. 7. **Severability.** If a court of final appeal holds that any part of this Regulation is invalid, that ruling does not affect the validity of other parts of the Regulation.

Sec. 8. **Effective Date.** This Regulation is effective on the date the County Council adopts a resolution approving it.

Sec. 9. **Attachments:**

Appendix A-1 *MCFRS Certification Standards for Training, Experience, and Credentialing Requirements.- Firefighter/Rescuers*

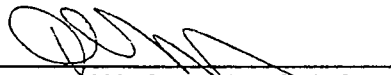
Appendix A-2 *MCFRS Certification Standards for Training, Experience, and Credentialing Requirements- EMS Provider Personnel*

Appendix B - *Emergency Services Provider Certification Form*

Appendix C - *Non-Jurisdictional Course Equivalency Application*

Appendix D - *Experience and/or Service Time Equivalency Application*

Recommended:

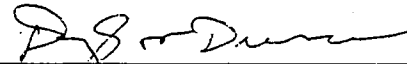


Thomas W. Carr, Jr., Chief
Montgomery County Fire and Rescue Service

3/1/06

Date

Approved:




Douglas M. Duncan,
County Executive

3/10/06

Date

APPROVED AS TO FORM AND LEGALITY.

OFFICE OF COUNTY ATTORNEY

BY 

DATE *Res. Comm. County Attorney*
3/1/06

CERTIFICATION STANDARDS FOR TRAINING, EXPERIENCE, AND CREDENTIALING REQUIREMENTS APP. A-1 FF-R

<u>Candidate</u> Volunteer Membership	<u>Recruit</u> * Station Orientation * Air/Blood-borne Pathogens * CPR-Health Care Provider * AED * Haz Mat Operations * Human Relations & EEO * SCBA/PPE * Voice radio/Mobile data computer/unit-incident reporting system	<u>FF I</u> Essentials of FF I or *EMT-B, AED, and CPR (must obtain within 2 years of implementation) No experience required	<u>FF II</u> Essentials of FF I and * EMT-B, AED, and CPR Training meets or exceeds NFPA Std. 1001 (2002) or current edition. Once certified must maintain Maryland EMT certification.
<u>FF III</u> * EMT-B, CPR, and AED Technical Rescue Course Strategy & Tactics Course (Annual Competency Evaluation, if operating in officer position) <u>Experience</u> – 3 years total, at least 2 yrs at FF/R II. Up to 1 yr at FF/R I may count toward total experience requirements.	<u>MFF</u> * EMT-B, CPR, and AED Pumps Aerial Operations Annual Competency Evaluation <u>Experience</u> – 3 yrs total, at least 2 yrs at FF/R II, 1 year FF III <u>MFF/R is an optional rank</u>	<u>LT</u> * EMT-B, CPR, and AED Pumps Aerial Operations Fire Officer I Instructor I Annual Competency Evaluation and Peer Evaluation <u>Experience</u> – 2 yrs at FF/R II, and 1 yr at FF/R III or MFF/R	<u>Captain</u> * EMT-B, CPR, and AED Annual Competency Evaluation and Peer Evaluation <u>Experience</u> – 2 yrs at FF/R II, and 1 yr at FF/R III or MFF/R and 2 yrs at LT
<u>Certified Chief Officer</u> *EMT-B, CPR, and AED Annual Competency Evaluation and Peer Evaluation Must comply with COPDI requirements <u>Experience</u> – 2 yrs at FF/R II, and 1 yr at FF/R III or MFF/R and 2 yrs at Lt and 2 yrs at Captain	<u>LFRD Chief/Ass't Chief</u> *EMT-B, CPR, and AED Annual Competency Evaluation and Peer Evaluation Must comply with COPDI requirements <u>Experience</u> – 2 yrs at FF/R II, and 1 yr at FF/R III or MFF/R and 2 yrs at Lt. and 2 yrs at Captain and 2 yrs at Certified Chief Officer	<u>Duty Operations Chief</u> *EMT-B, CPR, and AED Successful completion of promotion process and selection by the Fire Chief Annual Competency Evaluation and Peer Evaluation Must comply with COPDI requirements <u>Experience</u> – 2 yrs at FF/R II, and 1 yr at FF/R III or MFF/R and 2 yrs at Lt and 2 yrs at Captain and 2 yrs at Certified Chief Officer	
* BASIC CORE TRAINING REQUIREMENTS			

CERTIFICATION STANDARDS FOR TRAINING, EXPERIENCE, AND CREDENTIALING REQUIREMENTS – APPENDIX A-2-EMS PROVIDERS

<u>EMS Candidate</u>	<u>EMS Recruit</u>	<u>EMS PROVIDER I</u>	<u>EMS PROVIDER II</u>
<p>Volunteer Membership</p>	<ul style="list-style-type: none"> * Station Orientation * Air/Blood-borne Pathogens * CPR-Health Care Provider * AED * Haz Mat Operations * Human Relations & EEO * SCBA/PPE *Voice radio/Mobile Data Computer/ and unit incident reporting system 	<p>* EMT- B, CPR, and AED</p> <p>No experience required</p> <p>*EMT- B, CPR, and AED certifications must be maintained at all ranks above EMS Provider I</p>	<p>Basic Trauma Life Support (BTLS)</p> <p>Obtain EMT charge status per LFRD</p>
<u>EMS PROVIDER III / EMS MASTER PROVIDER</u>	<u>EMS PROVIDER LIEUTENANT</u>	<u>EMS PROVIDER CAPTAIN</u>	<u>CERTIFIED EMS PROVIDER CHIEF</u>
<p>EMS Company Operations Course</p> <p>Experience – 3 years total, 2 years at EMS Provider II</p> <p>Annual Competency Evaluation</p> <p>(EMS Master Provider – optional rank)</p>	<p>Instructor I Course</p> <p>EMS Officer I Course</p> <p>Annual Competency Evaluation and Peer Evaluation</p> <p>Experience – 2 years at EMS Provider II, and 1 year at EMS Provider III or EMS Master Provider</p>	<p>EMT-I or Cardiac Rescue Technician (CRT)</p> <p>Annual Competency Evaluation and Peer Evaluation</p> <p>Experience – 2 years at EMS Provider II, and 1 year at EMS Provider III or EMS Master, and 2 years at EMS Provider Lieut.</p>	<p>Pediatric Advanced Life Support (PALS)</p> <p>Must comply with COPDI requirements.</p> <p>Annual Competency Evaluation and Peer Evaluation</p> <p>Experience – 2 years at EMS Provider II, and 1 year at EMS Provider III or EMS Master EMS Provider, and 2 years at EMS Provider Lieut. and 2 years at EMS Provider Captain</p>

* BASIC CORE TRAINING REQUIREMENTS

APPENDIX B
EMERGENCY SERVICES PROVIDER CERTIFICATION FORM
 MONTGOMERY COUNTY, MD
 FIRE AND RESCUE COMMISSION

Attachment-Resolution 15-1371
 B-D

Applicant's Name _____ Date _____

Local Fire and Rescue Department _____ Social Security No. _____

Primary Station No. _____ Secondary Station No. (If different) _____

Driver License Class _____ Number _____ Date of Birth _____

Membership/Employment Date _____ Certification Requested _____
 (Rank)

TRAINING:

(Include completion
 date for all training
 successfully completed)

LOSAP OR CAREER ACTIVE EXPERIENCE

_____ Station Orientation
 _____ Air/Blood-borne Pathogens
 _____ Date of CPR Certification
 _____ Haz Mat Awareness
 _____ Haz Mat Operations
 _____ Human Relations - 4 hours
 _____ Human Relations - other
 _____ SCBA/PPE
 _____ Emer. Med. Tech. (B) (P)
 _____ Basic Trauma Life Support
 _____ CPR Instructor
 _____ Essentials of Firefighting I, II
 _____ Firefighter I, II, III
 _____ MFSPQB Certification
 _____ Emer. Vehicle Oper. Course
 _____ Company Level Operations
 _____ Practical Rescue
 _____ Pump Operations
 _____ Aerial Operations
 _____ Instructor I, II
 _____ EMS Officer I, II
 _____ Fire Officer I, II, III

 _____ Pediatric Adv. Life Support
 _____ Officership
 _____ Incident Command
 _____ Other (specify)
 _____ Other (specify)

<u>Category/Rank</u> <u>(F/R or EMS)</u>	<u>Time in Rank</u>		<u>Year (s) Held</u>	
	<u>Years</u>	<u>Months</u>	<u>From</u>	<u>To</u>
_____ Recruit	_____	_____	_____	_____
_____ I	_____	_____	_____	_____
_____ II	_____	_____	_____	_____
_____ III	_____	_____	_____	_____
_____ Master	_____	_____	_____	_____
_____ Lieutenant	_____	_____	_____	_____
_____ Captain	_____	_____	_____	_____
_____ District Chief	_____	_____	_____	_____
_____ Duty Chief	_____	_____	_____	_____
_____ Asst. Chief	_____	_____	_____	_____
_____ Deputy Chief	_____	_____	_____	_____
_____ Chief	_____	_____	_____	_____
_____ Div. Chief	_____	_____	_____	_____

I hereby certify that the information provided
 on this form and all attachments are correct.

 Signature Date
 (Must be signed by the local fire and rescue
 department Chief)

**Please attach documentation for
 actual training or equivalency**

APPENDIX C
NON-JURISDICTIONAL COURSE EQUIVALENCY APPLICATION
FIRE AND RESCUE SERVICES
MONTGOMERY COUNTY, MARYLAND

INSTRUCTIONS: Applicants must show that the course taken at other training facilities meets the objectives of the course provided by Montgomery County, Maryland. To request equivalency for training, the individual must complete **one** application for **each** course for which equivalency is requested and forward with all required supporting documentation, to the Training Officer. **Do not send originals**, as application packages will not be returned.
Include:

- course syllabus
- course objectives, preferably for each class session or lesson
- length of course, specifying number of hours per class session or lesson
- method of evaluation or testing
- verification of successful course completion

Applicant's Name _____ Soc. Sec. No. _____

Address _____

City _____ State _____ Zip _____

Montgomery Co, MD Affiliation _____

I am requesting non-jurisdictional equivalency for training for the following course:

I hereby certify that the information provided on this form and all attachments are correct

Applicant's Signature

Date

Department Chief Signature

Date

APPENDIX D
EXPERIENCE AND/OR SERVICE TIME EQUIVALENCY APPLICATION
FIRE AND RESCUE SERVICES
MONTGOMERY COUNTY, MARYLAND

INSTRUCTIONS: To request equivalency for experience and/or service time, complete this form and forward it with all required supporting documentation to the Training Officer. To ensure proper consideration of this application, provide as much relevant information with documentation as possible.

Do not send originals as application packages will not be returned.

For each year of equivalent credited service requested, submit copies of the documentation listed below, using the Montgomery County LOSAP annual certification Standards for Eligibility requirements (Executive Regulation 82-91) as a guide:

- training courses completed
- drills of at least two hours duration
- sleep in/standby
- elected/appointed position
- attendance at approved meetings
- participation in department/station responses

Certifiable documentation attesting to your active fire and/or rescue service could include, for example, a signed letter from the Chief of your previous department. Documentation must list specific dates of service in each position/rank held and the responsibilities for that position/rank.

Applicant's Name _____ Soc. Sec. No. _____

Address _____

City _____ State _____ Zip _____

Montgomery Co, Maryland Affiliation _____

I am requesting non- jurisdictional experience and/or service time equivalency in the following position/rank, for the listed months and years of service in each position/rank.

• Category/Rank (F/R or EMS)	Time in Rank		Year (s) Held	
	Years	Months	From	To
___ Candidate	___	___	___	___
___ I	___	___	___	___
___ II	___	___	___	___
___ III	___	___	___	___
___ Master	___	___	___	___
___ Lieutenant	___	___	___	___
___ Captain	___	___	___	___
___ District Chief	___	___	___	___
___ Duty Chief	___	___	___	___
___ Asst. Chief	___	___	___	___
___ Deputy Chief	___	___	___	___
___ Chief	___	___	___	___
___ Div. Chief	___	___	___	___